



Rainbow Riders at the CRC Parent – Teacher Association

Meeting Minutes – October 4, 2011, 12:30 pm

1. The meeting opened with introductions of attendees.
2. Treasurer Report
 - a. Treasurer Renee Boyer gave overview of Membership Drive and Tie-Dye Fundraiser, including current balance. Renee also gave overview of Proposed Budget for 2011-2012.
 - b. Kristi Snyder discussed the Tuition Supplement Program (TSP), which is funded by grant monies and proceeds from the Gala. It was recommended that the proceeds from the Gala be earmarked for the TSP program, as in previous years.
 - c. Motion to approve budget made by Laura Pearce, seconded by Myra Blanco.
 - d. Non-profit audit
 - i. Treasurer Renee Boyer reviewed the audit report that will be included with the application for non-profit status.
 - ii. Motion to approve audit report made by Matt McCormick, seconded by Laura Pearce.
3. Fundraiser Updates:
 - a. Treasurer Renee Boyer discussed membership drive, which is currently at 55 members, and summary of tie-dye and magnet sales.
 - i. Justin and Renee will work together to put together a list of volunteers for the upcoming tasks, such as distribution of t-shirts and magnets, collection and sorting of bulb order forms, Original Art, and Gala planning.
 - b. President Justin Krometis discussed Bulb Fundraiser. Order forms have been distributed, and are due at the end of next week.
 - c. Original Art – the main need at this point is to have a staff contact person for teachers to get supplies (card stock). The goal is to have the order forms out in time to place orders for the holidays.
4. Communications:
 - a. President Justin Krometis gave an update on transition to Groupspaces. Laura Pearce is working on brackets to label each type of email (alert, PTA, etc.).
 - b. There is still a need to identify Room Reps. Room Reps will update parents on field trips, show and share days, etc. Justin will contact previous Room Reps to see if they are still willing to fill this role.
 - c. Kristi Snyder discussed the new website, which under construction. There may be a need for a liaison to post forms for PTA to website.
5. Gala Update (Notes adapted from a planning meeting held later in the day):
 - a. The tentative date is April 14th to be confirmed at the next PTA meeting.
 - b. The Gala committee has two co-chairs one from each site: Allie Rubio (CRC) and Kendra Atkins-Boyce (Knollwood)
 - c. Kendra and Allie met with Christina Peterson-Wolfe, who lead the Gala planning last year, to get the information from last year and to start the ball rolling.
 - d. The committee has also had four members volunteer to help with planning and is always looking for more volunteers to help with planning or solicitations.
6. New Business and New Ideas:

- a. After non-profit status is obtained, we can begin sale of Kroger gift cards. Check into possibility that Kroger might accept EIN number to allow sale of cards. Kristi Snyder explained how cards will work. Justin will touch base with Lisa Young, who had previously volunteered, to see if she's still willing to look into this.
 - b. A discussion was held concerning purchasing a color printer for PTA use. Printing for packets, Gala, and monthly communications adds up when paying a printer. Kristi Snyder pointed out that Rainbow Riders also has a need for a large format copier and laminator. The idea of combining the need was discussed. \$300 is currently in the budget for technology. The Gala absorbs approximately \$500 in printing costs. The idea was proposed that these funds could be diverted toward a large format copier. Large format copiers can be set with codes for each site, each PTA, to be billed appropriately. Matt McCormick will research copier options (color or B/W, purchase or lease). A proposal could be packaged for a copier and laminator for both PTAs.
 - c. Kristi Snyder discussed the Staff Anniversary Recognition Committee. At this point there are separate staff and parent committees for each site. There is a need for heads of committees to work together and establish a system so that teachers are recognized in an organized manner. Kristi will coordinate this.
7. Next meeting is Tuesday, November 1, 2011 at 5:45 pm
 8. Motion to adjourn made by Christina Wolfe, seconded by Matt McCormick.

2011 – 2012 PTA Calendar of Events

September	Membership Drive <ul style="list-style-type: none"> - RR Magnet Sale - Tie-Dye T-shirt Sale Dance Party	1 st - 30 th (See attached flyers for details on both the magnet and t-shirt sale) Friday, September 23 rd
October	Bulb Fundraiser	Order Forms due October 14 th (See attached flyer for details)
November	Original Art Fundraiser Gala Planning Begins	Information will be distributed in October and items returned in November
December	Gala Planning	
January	Gala Planning and Solicitations Start	
February	Gala Planning	
March	Virginia Association of Early Childhood Education (VAECE) Gala Tickets on Sale	March 8 th – 10 th
April	Gala Event Week of the Young Child	TBA April 11 th – 15 th
May	Playground Day National Provider Recognition Day	TBA May 4 th
June	Graduation and Family Night	June 8 th
July	OPEN	
August	OPEN	